



Minutes for Meeting ACT Division

Australian Institute of Emergency Services

Held at: Canberra Southern Cross Yacht Club
Mariner Pl
Yarralumla ACT 2600

26 Feb 2008

Attending:

John Rice
Philip Gaden
Jeffrey Bollard
Richard Blackwell
John Brothers
Jack Sealey
Jenny Filmer
Peter Filmer

Mark Brocklesby
Leslie Parducci

Apologies:

Glenn Staff
Shane Johnson
Ross McConnell
Greg Newton

Meeting opened at 1925hrs.

1. John Rice welcomed everyone to the meeting. He briefed members on the current status of the ACT Division, and a brief history of how it came about. All were encouraged to submit items for the National Meeting, to be held in April. Also he stressed one of the aims of the Division was to increase membership, through increasing awareness of the Institute.
2. Motion to accept financial status as at 26 Feb 2008. Phil Gaden reported that membership stood at 13 (with one more member joining at the meeting). The ledger and bank statement were produced and are attached. Motion proposed by Phil Gaden, seconded by Leslie Parducci, accepted unanimously.
3. Motion to accept the minutes from the AGM held 23 October 2008. Phil Gaden produced the minutes from the AGM. Motion proposed by Phil Gaden, seconded by Leslie Parducci, accepted unanimously.
4. Sponsorship of YOUNG ENDEAVOUR berth: John Rice informed members that the Division was still seeking \$4000 in funding to sponsor a young volunteer on a voyage in STS Young Endeavour. He informed members that a request for funding to IMB had been denied. Also Les Parducci informed he had been unable to gain information from Casino Canberra with respect to using their night club for fundraising activities. Jenny Filmer suggested we seek sponsorship through EMA, and also look at sponsoring an activity with Outward Bound. Phil Gaden agreed to investigate alternative sources of sponsorship and activity.
5. Certificates of Achievement. John Rice proposed we contact various Emergency Services Organizations seeking nominations for a certificate of Achievement from the AIES ACT

Division. Wording of award and selection criteria to be based on similar award offered in Queensland, and offered to various organizations within the ACT and Monaro Police District of NSW. Agreed unanimously, and Phil Gaden to draft letter on advice from John Rice.

6. Tasmania Division requested Ross Johnstone's application for membership be tabled at the meeting. No objections were made to Mr Johnstone's application.

7. NER Journal: Phil Gaden brought member's attention to the publication deadlines for the NER Journal, and encouraged members to submit articles for publication.

Other Business:

a. Pending closure of Fire Control Centre – Queanbeyan. Jack Sealey expressed concern at the decision to move the Fire Control Centre from Queanbeyan to Bungendore.

Meeting Closed at 2007hrs.

John Rice
President
ACT Division
AIES

Mar 2008

Philip Gaden
Registrar
ACT Division
AIES

Mar 2008



Transaction List

Account 200487583 BUSINESS ACCOUNT
Date Range For a specified range
Start Date 01/01/2007 End Date 26/02/2008

Date	Description	Debit	Credit
12/04/2007	TFR 200347463 I J & P J RICE		\$80.00
12/04/2007	CASH DEPOSIT		\$200.00
27/04/2007	CHQ AUSTRALIAN INSTITUTE OF EMERGENCY		\$500.00
27/04/2007	CASH DEPOSIT		\$50.00
30/04/2007	ACCOUNT SERVICE FEE	\$6.00	
11/05/2007	CASH DEPOSIT		\$50.00
31/05/2007	ACCOUNT SERVICE FEE	\$6.00	
05/06/2007	BANK OF QLD Lodg Ref CASH DEPOSIT		\$40.00
05/06/2007	BANK OF QLD Lodg Ref GADEN SHIRT TIE		\$55.00
06/06/2007	NETBANK Lodg Ref Anderson Shirt		\$35.00
26/06/2007	PERSONAL CHEQUE 19161581	\$150.00	
26/06/2007	MR MARK BROCKLES Lodg Ref BROCKLESBY/MEMBERS		\$50.00
30/06/2007	ACCOUNT SERVICE FEE	\$6.00	
10/07/2007	NETBANK Lodg Ref Bollard PoloXL		\$35.00
13/07/2007	PERSONAL CHEQUE 19161582	\$117.00	
31/07/2007	ACCOUNT SERVICE FEE	\$6.00	
31/08/2007	ACCOUNT SERVICE FEE	\$6.00	
25/08/2007	MR MARK BROCKLES Lodg Ref BROCKLESBY/AGM		\$35.00
30/08/2007	ACCOUNT SERVICE FEE	\$6.00	
02/10/2007	NETBANK Lodg Ref Bollard 07 and 08		\$60.00
05/10/2007	CHQ SP & RM JOHNSON		\$30.00
09/10/2007	MR LESLIE PARDUC Lodg Ref PARDUCCI/AGM		\$35.00
10/10/2007	NSW TEACHERS CU Lodg Ref STEPHEN CARTER AGM		\$35.00
24/10/2007	BANK OF QLD Lodg Ref AGM GADEN		\$35.00
24/10/2007	MR LESLIE PARDUC Lodg Ref PARDUCCI/2008		\$30.00
25/10/2007	PERSONAL CHEQUE 19161583	\$456.30	
31/10/2007	ACCOUNT SERVICE FEE	\$6.00	
01/11/2007	NSW TEACHERS CU Lodg Ref S CARTER 2008 FEE		\$30.00
02/11/2007	CHQ JT CONNELL		\$30.00
02/11/2007	CHQ P HARRISON		\$30.00
02/11/2007	CHQ P HARRISON		\$35.00
02/11/2007	CHQ G R MILNE		\$30.00
13/11/2007	BANK OF QLD Lodg Ref CASH PARDUCCIE		\$35.00
16/11/2007	PERSONAL CHEQUE 19161584	\$157.00	
20/11/2007	MR MARK BROCKLES Lodg Ref BROCKLESBY/MEM/TIE		\$50.00
30/11/2007	ACCOUNT SERVICE FEE	\$6.00	
31/12/2007	ACCOUNT SERVICE FEE	\$6.00	
21/01/2008	MR MICHAEL BARTO Lodg Ref BARTON 08		\$30.00
22/01/2008	MR RICHARD BLACK Lodg Ref R BLACKWELL 08		\$30.00
25/01/2008	CHQ J A FILMER		\$35.00



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Transaction List

Account 200487683 BUSINESS ACCOUNT
Date Range For a specified range
Start Date 01/01/2007 **End Date** 28/02/2008

Date	Description	Debit	Credit	Balance
25/01/2008	CHQ J A FILMER		\$15.00	\$768.70
31/01/2008	ACCOUNT SERVICE FEE	\$8.00		\$762.70

Australian Institute of Emergency Services - ACT Division											
Balance										\$828.45	
		INCOME 2007			Total		EXPENDITURE 2007			Total	
					\$1,580.00					\$1,211.55	
					Amount	Receipt	Item		Amount	Invoice	
12-Dec-06	Barton	Michael	Membership 2007	\$50.00	222951	14-Dec-06	Receipt Book	\$2.80		Petty Cash	
13-Dec-06	Walton	Lynn	Membership 2007	\$50.00	222952	15-Dec-06	Postage Stamps	\$1.45		Petty Cash	
13-Dec-06	Gaden	Phil	Membership 2007	\$50.00	222953	30-Apr-07	Bank Fees	\$6.00		Statement	
02-Feb-07	Staff	Glenn	Membership 2007	\$50.00	222954	31-May-07	Bank Fees	\$6.00		Statement	
05-Feb-07	Blackwell	Richard	Membership 2007	\$50.00	222955	26-Jun-07	10 Ties National Regist	\$150.00		Cheque 19161581	
06-Mar-07	Coventry	Darryl	Membership 2007	\$50.00	222956	30-Jun-07	Bank Fees	\$6.00		Statement	
07-Mar-07	Rice	John	Membership 2007	\$30.00	222957	13-Jul-07	PO Box Rental	\$117.00		Cheque 19161582	
24-Apr-07	National Council Subsidy			\$500.00		31-Jul-07	Bank Fees	\$6.00		Statement	
24-Apr-07	Anderson	Kevin	Membership 2007	\$50.00	222958	30-Aug-07	Bank Fees	\$6.00		Statement	
01-May-07	Parducci	Les	Membership 2007	\$50.00	222959	23-Oct-07	Polo Shirt Purchase	\$663.30		Cheque 19161583	
15-May-07	Staff	Glenn	AIES Tie	\$20.00	222960	23-Oct-07	AGM Dinner Meeting	\$217.00		Cheque 19161584	
15-May-07	Rice	John	AIES Tie	\$20.00	222961	30-Sep-07	Bank Fees	\$6.00		Statement	
06-Jun-07	Anderson	Kevin	AIES Shirt	\$35.00	222962	31-Oct-07	Bank Fees	\$6.00		Statement	
05-Jun-07	Gaden	Phil	AIES Tie and Shirt	\$55.00	222963	30-Nov-07	Bank Fees	\$6.00		Statement	
28-Jun-07	Brocklesby	Mark	Membership 2007	\$50.00	222964	31-Dec-07	Bank Fees	\$6.00		Statement	
10-Jul-07	Bollard	Jeff	AIES Shirt	\$35.00	222965	31-Jan-08	Bank Fees	\$6.00		Statement	
25-Sep-07	Brocklesby	Mark	AGM Dinner	\$35.00	222966						
23-Oct-07	Rice	John	AIES Shirt x 3	\$105.00	222974						
08-Oct-07	Parducci	Les	AGM Dinner	\$35.00	222970						
10-Oct-07	Carter	Stephen	AGM Dinner	\$35.00	222969						
03-Oct-07	Bollard	Jeff	Membership 2007	\$30.00	222968						
23-Oct-07	Harrison	Norm	AGM Dinner	\$35.00	222972						
23-Oct-07	Gaden	Phil	AGM Dinner	\$35.00	222971						
23-Oct-07	Rice	John	AGM Dinner x 2	\$70.00	222974						
13-Nov-07	Parducci	Les	AIES Shirt	\$35.00	222973						
20-Nov-07	Brocklesby	Mark	Tie	\$20.00	222975						
		INCOME 2008			Total		EXPENDITURE 2008			Total	
					\$460.00					\$0.00	
23-Oct-07	Rice	John	Membership 2008	\$30.00	222974						
05-Oct-07	Johnson	Shane	Membership 2008	\$30.00	222967						
03-Oct-07	Bollard	Jeff	Membership 2008	\$30.00	222968						
24-Oct-07	Parducci	Les	Membership 2008	\$30.00	222976						
01-Nov-07	Carter	Stephen	Membership 2008	\$30.00	222977						
02-Nov-07	Connell	John	Membership 2008	\$30.00	222978						
02-Nov-07	Harrison	Norm	Membership 2008	\$30.00	222979						
02-Nov-07	Milne	Gladdie	Membership 2008	\$30.00	222980						
05-Nov-07	Gaden	Philip	Membership 2008	\$30.00	222981						
20-Nov-07	Brocklesby	Mark	Membership 2008	\$30.00	222975						
21-Jan-08	Barton	Mike	Membership 2008	\$30.00	222984						
22-Jan-08	Blackwell	Richard	Membership 2008	\$30.00	222983						
25-Jan-08	Filmer	Jenny	Membership 2008	\$50.00	222982						
26-Feb-08	Brothers	John	Membership 2008	\$50.00	222985						

Australian Institute of Emergency Services - ACT Division						
Deposits	Withdrawals	Balance		Bank Account	IMB 200467683	
\$1,805.00	\$ 972.30	\$832.70				
		Deposits			Withdrawals	
	Date		Amount		Date	Amount
	12-Apr-07	Cash Deposit (Initial Float)	\$330.00		30-Apr-07	Account Fee \$ 6.00
	27-Apr-07	Contribution by National Council	\$500.00		31-May-07	Account Fee \$ 6.00
	27-Apr-07	Membership Kevin Anderson	\$ 50.00		26-Jun-07	Ties (Ch 19161581) \$150.00
	11-May-07	Membership Les Parducci	\$ 50.00		13-Jul-07	PO Box (Ch 19161582) \$117.00
	05-Jun-07	Tie (Rice & Staff)	\$ 40.00		30-Jun-07	Account Fee \$ 6.00
	05-Jun-07	Tie and Shirt (Gaden)	\$ 55.00		31-Jul-07	Account Fee \$ 6.00
	06-Jun-07	Shirt (Anderson)	\$ 35.00		31-Aug-07	Account Fee \$ 6.00
	28-Jun-07	Membership Mark Brocklesby	\$ 50.00		30-Sep-07	Account Fee \$ 6.00
	10-Jul-07	Shirt (Bollard)	\$ 35.00		23-Oct-07	Rice \$458.30 (Ch 19161583) \$458.30
	25-Sep-07	AGM Dinner (Brocklesby)	\$ 35.00		23-Oct-07	AGM Dinner (Ch 19161584) \$187.00
	03-Oct-07	Membership Jeff Bollard 07/08	\$ 60.00		31-Oct-07	Account Fee \$ 6.00
	05-Oct-07	Membership Shane Johnson	\$ 30.00		30-Nov-07	Account Fee \$ 6.00
	08-Oct-07	AGM Dinner (Parducci)	\$ 35.00		31-Dec-07	Account Fee \$ 6.00
	10-Oct-07	AGM Dinner (Carter)	\$ 35.00		31-Jan-08	Account Fee \$ 6.00
	23-Oct-07	AGM Dinner (Gaden) \$35.00	\$ 35.00			
	01-Nov-07	Membership Stephen Carter	\$ 30.00			
	01-Nov-07	Membership John Connell	\$ 30.00			
	01-Nov-07	Membership Norm Harrison	\$ 30.00			
	01-Nov-07	Membership Gladdie Milne	\$ 30.00			
	02-Nov-07	AGM Dinner (Harrison) \$35.00	\$ 35.00			
	13-Nov-07	Shirt (Parducci)	\$ 35.00			
	24-Oct-07	Membership Les Parducci	\$ 30.00			
	20-Nov-07	Membership/Tie Mark Brocklesby	\$ 50.00			
	21-Jan-08	Membership Barton	\$ 30.00			
	22-Jan-08	Membership Blackwell	\$ 30.00			
	25-Jan-08	Membership / Join Filmer	\$ 50.00			
	01-Mar-08	Membership / Join Brothers	\$ 50.00			