

AIES National Awards – Nomination Form

To be eligible for an award completed nominations using this form must be received by 4pm on the 31st December each year at the address outlined at the bottom of this form. Eligibility criteria are contained in Appendix 1.

Award: Please nominate the award that you consider appropriate to your nomination.
* (only one can be selected):

National Medal for Excellence
 Award for Excellence
Commendation
 Certificate of Achievement

Part 1 - Information on the person being nominated

Name of Nominee:

Address:

Phone:

Email:

Name of Organisation/Service:

Position/Rank:

Part 2 - Information about the person making the nomination

Nominations can be made as an individual or as a representative of an Emergency Service or support organisation.

Name of Person Making the Nomination:

Address:

Phone:

Email:

Organisation/Service :

Position/Rank:

Business Address:

Part 3 – Referees

All applications must include the names and contact details of at least 2 referees who can be contacted to verify the information contained in the nomination.

Name of Referee 1:

Address:

Phone & Email:

Name of Referee 2:

Address:

Phone and Email:

Part 4

Please tick the relevant area in which the nominee has excelled:*

- Leadership
- Management
- Operations
- Training
- Support and/or
- Innovation

* (only one can be selected):

Part 5

Please attach a detailed outline, with supporting documentation where necessary, to support this nomination and indicating how the nominee has excelled in the nominated field at Part 4.

Signed

Date

Signature of the Person making the nomination

Appendix 1

The AIES National Award Scheme recognises outstanding contributions that individuals make in service to the community through an emergency service or affiliated organisation.

The AIES National Award Scheme consists of the:

- AIES National Medal For Excellence
- AIES Award for Excellence
- AIES Commendation and,
- AIES Certificate of Achievement

The AIES National Medal for Excellence is the highest Award issued by the AIES.

The AIES National Medal for Excellence and associated awards are made for individual contributions in the field of:

- Leadership
- Management
- Operations
- Training
- Support and/or
- Innovation

Nominations may be made by an individual or an organisation.

The AIES Award/s will be issued no more than once annually.

The AIES Award/s will not be issued if a suitable person meeting the award criteria cannot be identified.

AIES Members and Non-members are eligible for an Award.

Members of emergency service or other organisations, retained or volunteer, are eligible to be nominated for an award.

The General Council will determine the criteria and number of awards to be issued.

Completed nomination forms are to be sent to the Divisional Registrar of the Division of the Institute in which the nominee works or resides. Nominations will be assessed at Division level before forwarding to the General Registrar for reference to the AIES General Council Awards Committee for final review and approval.



A.I.E.S.

AUSTRALIAN INSTITUTE of EMERGENCY SERVICES

Appendix 2

All nominations are to be marked “Confidential” and sent to the Registrar of the Division of the Australian Institute of Emergency Services in which the nominee resides or works.

AUSTRALIAN CAPITAL TERRITORY

The Registrar

PO Box 504

Civic Square, ACT 2601

E-mail: registrar.act@aies.net.au

QUEENSLAND

The Registrar

PO Box 590

Fortitude Valley Qld 4006

E-mail: registrar.qld@aies.net.au

TASMANIA

The Registrar

PO Box 1

Lindisfarne TAS 7015

E-mail: registrar.tas@aies.net.au

NEW SOUTH WALES INCLUDING NEW ZEALAND

The Registrar

PO Box K44

Haymarket, NSW 1240

E-mail: registrar.nsw@aies.net.au

SOUTH AUSTRALIA, WESTERN AUSTRALIA AND NORTHERN TERRITORY

The Registrar

PO Box 10530

Adelaide Business Centre, SA 5000

E-mail: registrar.sa@aies.net.au

VICTORIA

The Registrar

PO Box 37

Essendon Vic 3040

E-mail: registrar.vic@aies.net.au